

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
October 10, 2019

CALL TO ORDER

President Basofin, presiding, called the meeting to order at 7:01 p.m.

Ms. Conway introduced Juan Reyes, Media Services Manager, who led an informative tour of the Media Services Department.

ATTENDANCE

Members Present: Rich Basofin, Rich Coplan, Laura Knapp, Barbara Mazur, Nancy Sawle-Knobloch, Carol Wolfe

Members Absent: Joel Hurwitz, Rob Olian, Marty Kinczel

Others Present: Jane Conway, Talia Kalman, Juan Reyes, Pamela Siegel

APPROVAL OF MINUTES

Ms. Wolfe moved and Ms. Sawle-Knobloch seconded a motion to approve the September 10, 2019 minutes, September 2019 Bill List, the September 2019 Financial Reports, the 2020 Board Meeting Dates, and the 2020 Annual Calendar on the consent agenda. The motion passed unanimously.

Ayes: Basofin, Coplan, Knapp, Mazur, Sawle-Knobloch, Wolfe

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

None

REPORT OF THE PRESIDENT

President Basofin's report included the following:

- The Library's FY20 budget will receive final approval by the Library and City Council in November/December.
- The Board will go into closed session at the end of the meeting.
- Ms. Knapp will be leaving the Board at the end of the year. He expressed the Board's appreciation for her many contributions.

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway's report included the following:

- Following last month's fine-free trend discussion, Chicago Public Library announced its decision to move forward with the service. Indian Trails District Library will also go fine-free this fall.
- Larry Becker, a long-time library volunteer, has passed away. His family called to express how appreciative they were of his time spent at the library.
- CCS, the 25-member catalog consortium, will receive a state grant to help reduce consortia costs. Each member library, including Highland Park, will receive approximately \$7,000.
- Ms. Conway interviewed and extended an offer to a candidate for the Development Officer position.
- The City has begun deconstruction of the house next door to the Library.

OLD AND NEW BUSINESS

The remodel committee will meet with the architects on Monday to finalize bid documents. The architects will also make a final presentation to the Board at the November meeting.

The Board reviewed and commented on Chapters 11-Appendices, Trustee Facts File, as required for the 2020 Per Capita grant.

CLOSED SESSION

Ms. Mazur moved and Ms. Knapp seconded a motion to adjourn to closed session at 7:42 p.m. The Board recessed the public portion of the meeting to discuss imminent litigation.

Ayes: Basofin, Coplan, Knapp, Mazur, Sawle-Knobloch, Wolfe

Nays: None

MOTION CARRIED

RETURN TO OPEN SESSION

Ms. Knapp moved and Ms. Mazur seconded a motion to return to open session at 7:55 p.m. Following the closed session, President Basofin re-convened the open session of the Board at 7:55 p.m.

Ayes: Basofin, Coplan, Knapp, Mazur, Sawle-Knobloch, Wolfe

Nays: None

MOTION CARRIED

ADJOURNMENT

Mr. Coplan moved and Ms. Mazur seconded a motion to adjourn the meeting at 7:56 p.m. President Basofin, presiding, adjourned the meeting at 7:56 p.m.

Submitted by: Pamela Siegel